

## Nevada Afterschool Network

### VISTA Service Assignment Description

The Nevada Afterschool Network and the Nevada Department of Education, in partnership with the Afterschool Alliance, seeks an AmeriCorps VISTA volunteer to assist the selected seven 21<sup>st</sup> Century Community Learning Centers (CCLC) programs and the communities they serve develop sustainability strategies and partnership within the four counties Elko, Eureka, Lander, and White Pine to ensure that programs continue to be viable.

#### Assignment Description:

- A. Work directly with the Nevada Department of Education (NV DOE) and Nevada Afterschool Network (NAN) to establish meetings and expectations for the four rural 21<sup>st</sup> CCLC site coordinators and established Advisory Boards to assist with the sustainability planning through developed tools and resources.
- B. Assess other models and lessons learned in other sustainability efforts for potential replication or adaptation.
- C. Engage Communities in Schools (located in Elko) and the Nevada Outdoor School (based in Winnemucca) to share past experiences with partnerships and opportunities for collaboration.
- D. Develop outreach plans and year one activities for sustainability to be utilized within the 21<sup>st</sup> CCLC programs in the four rural Nevada communities.
- E. Work with 21<sup>st</sup> CCLC site coordinators, NV DOE and NAN to form 4 or 7 teams (can do by the 4 counties or by the 7 21<sup>st</sup> CCLC programs) of volunteers for sustainability planning that encompasses the four counties and nine schools. Each team should include the minimum: school administrator, parent, 21<sup>st</sup> CCLC site coordinator, and community partner.
- F. Conduct a needs assessment tool for the seven (7) 21<sup>st</sup> Century Community Learning Center (21<sup>st</sup> CCLC) programs to implement with parent, school and neighborhoods, encompassing nine schools. Include information from past 21<sup>st</sup> CCLC state evaluation tool to enhance programming and assist with self-monitoring of programming.
- G. Assist sustainability communities in a plan to seek and obtain additional funding to sustain their programs. This will include establishing connections with local funders, seeking grant opportunities, and connecting the information to the communities to apply for funding that matches the community needs-based on the outcomes of the needs assessment.
- H. Assist communities with completing a map of possible partners and community-based resources in the four rural communities of Nevada. Also, link alignment opportunities of possible shared partnerships/collaborations.
- I. Work with the seven 21<sup>st</sup> CCLC programs that encompass the nine schools to conduct at least two events that encourage broader community involvement and bring in at least 2-3 new partners to support student learning during out-of-school time (after school, before school, summer, inter-session, etc.).
- J. Develop a data and research system at the local level to document a 21<sup>st</sup> CCLC program's impact on its students and community. In addition, work with the NV DOE and the 21<sup>st</sup> Century Student Support Services (subcontractor with NV DOE) to align the data collection at the state level.
- K. Share the developing resources and progress to date (including challenges and success) with the 67 21<sup>st</sup> CCLC programs from around the state at the state conference and spring meeting.

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- L. Review progress with the project advisory committee and describe how low-income community members are involved in decision-making.

### **About AmeriCorps VISTA**

AmeriCorps VISTA is the national service program designed to specifically fight poverty. Founded as Volunteers in Service to America in 1965 and incorporated into the AmeriCorps network of programs in 1993, VISTA has been on the front lines in the fight against poverty in America for more than 40 years. VISTA Members commit to serve full-time for a year at a community based organization or institution working to fight poverty.

### **AmeriCorps\*VISTA Benefits**

Choice of \$5,550 Segal AmeriCorps Education Award or a \$1,500 End of Service Stipend  
Modest living allowance  
Health Care Benefits  
Child Care Assistance, if eligible  
Personal/Medical Leave  
Relocation allowance  
Life Insurance  
Liability Insurance  
Training  
Post-service federal employment incentives and opportunities.

### **Other Position benefits:**

- Mileage reimbursement for travel between communities
- Reimbursement of lodging expenses and per diem for required travel

### **Position Qualifications**

Must be at least 18 years old  
Must be a U.S. citizen or legal permanent resident of the U.S.  
A Bachelor's Degree is preferred, however some college combined with work experience may substitute for a degree.  
Significant experience with community service and/or non-profit organization work  
Must be available to serve full-time for one year  
Ability to research, analyze, and synthesize information to make strong recommendations for best effective practices  
Strong decision making and problem solving abilities.  
Organized, self-starter who is able to take personal responsibility and initiative  
Excellent attention to detail and follow-through skills  
Ability to effectively manage multiple tasks and projects at the same time  
Ability to work independently and collaboratively with diverse groups of individuals  
Excellent interpersonal, oral, and written communication skills  
Computer proficiency with emphasis on MS Word, Excel, PowerPoint, and Internet Use

We anticipate training date of August 22 and a start date of August 29, 2011.

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If you are interested or have any questions, please feel free to contact Danielle Bowen or Kulwadee Axtell at [vista@nvafterschool.org](mailto:vista@nvafterschool.org) 775-691-0273, or email your cover letter and resume to [vista@nvafterschool.org](mailto:vista@nvafterschool.org)

All AmeriCorps\*VISTA applicants must also complete an AmeriCorps application, which includes an online form to be filled out by 2 references.